



MEETING OF THE GOVERNANCE BOARD OF  
CREEKSIDE CHARTER MANAGEMENT  
(A California Non- Profit Public Benefit Corporation)  
Monthly Meeting

Monday, December 7, 2020

TIME: 4:00 PM

LOCATION:

Join Zoom Meeting

<https://us02web.zoom.us/j/88275838290?pwd=Uk0rLzBqc0V5dFkxd2VCaHBDTXcydz09>

Meeting ID: 882 7583 8290

Passcode: 1QuF0u

Agenda

1. CALL TO ORDER

Sean Whelan called the meeting to order at 4:06 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

All Present via ZOOM: Mary Kate Baker, Christina Campbell, Gerard Fenech, Megan Williams Peterson, Aaron Sturm, Sean Whelan, Emily Williams

4. APPROVE AGENDA

Emily Williams moved to approve the agenda

Christina Campbell seconded

Agenda approved by unanimous voice vote.

5. PUBLIC COMMENT

It is the policy and practice of the Creekside Charter Management Governance Board to encourage public attendance and participation at its meeting. This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but with the Board's subject matter jurisdiction, and is limited to 5 minutes per individual.



The Board is not allowed to take action on any item that is not on the agenda except as authorized by Government Code Section 54954.

Public comments are welcome at Board meetings, but please know that members of the public must be invited to speak by the Board outside of public comment

Several members of the Creekside professional staff commented on Board President Sean Whelan's upcoming departure. All were grateful for his extraordinary contribution to our school during his six years as a Board Member.

## 6. Reports

### 6.1. Teacher Report

Jeff Kraunz gave the teacher's report. All classes are making good academic progress.

### 6.2. PTO Liaison Report/ Fundraising Report – Appreciation for donors, combining forces with PTO regarding school wide fundraising

Emily Williams reported that Kim Olenic is the new PTO president. The recent "holiday market" made \$4000 in sales and \$1500 in profit. Emily suggested a possible 'rotation' of CMM members to the PTO meetings. PTO wants increased collaboration with CMM. Nearly broke, the PTO needs to raise money if they are to offer Enrichment next year (2021-22). PTO and CMM need to emphasize and coordinate on fund raising.

### 6.3. Executive Director report: thank you to Sean Whelan, report on faculty/staff morale, hiring of aide/substitutes.

Jeff expressed his thanks to outgoing CCM Board President Sean Whelan for all he has done to help Creekside while a Board member and especially during his term as Board President. Jeff also reported that the teachers are feeling a lot of stress and that there is some fear among them about being on campus. 50% of the teachers are concerned about having classes on campus. Jeff plans to hire more substitute teachers to allow staff to take more personal days. Elea returns in January, but the current 1<sup>st</sup> grade teacher will continue as an aide.

## 7. Consent Agenda

### 7.1. November Minutes

### 7.2. October Financials

November minutes removed from the consent agenda as they were not distributed.

Emily Williams moved to approve the consent agenda



Aaron Sturm seconded  
Agenda approved by unanimous voice vote.

## **8. Action (A) Discussion (D) Informational (I)**

8.1 Arron Sturm and Sean Whelan will present the new cash reserve policy. The Board will approve the CCM Board Cash Reserve Policy (A)

Aaron explained the cash reserve policy drawn up with Sean. Members desired greater flexibility in the plan, and the plan was so revised.

Christina Campbell moved to approve the revised Cash Reserve Policy

Megan Williams seconded

Mary Kate Baker – Aye

Christina Campbell - Aye

Gerard Fenech- Aye

Megan Williams Peterson - Aye

Aaron Sturm – Aye

Sean Whelan – Aye

Emily Williams – Aye

Cash Reserve Policy approved 7-0 on voice vote.

8.2. The Board will approve the 2019-2020 Audit (A)

Gerard Fenech suggested a few corrections to the report, and moved to approve with these corrections.

Emily Williams seconded.

Audit approved by unanimous voice vote.

8.3 The Board will approve the 2020-2021 first interim budget (A)

Emily Williams moved to approve.

Mary Kate Baker seconded

Interim budget approved by unanimous voice vote.

8.4. Gerard Fenech will address the Board regarding seeking an additional 2 year term. . The board will be asked to approve a new term starting January 1, 2021 to December 31, 2022. (A)

Emily Williams moved to approve

Mary Kate seconded

Gerard Fenech's term was extended by unanimous voice vote.



8.5. The Board will appoint a President, Vice President, Secretary, and Treasurer for the following year. Length of Term = January 1, 2021- December 31<sup>st</sup>, 2022 (A)

Mary Kate Baker offered her own nomination to be Board President  
Sean Williams nominated Aaron Sturm also for the position of Board President.  
Both candidates spoke briefly about their interest for the position.  
Mary Kate Baker was elected with four votes, neither Mary Kate, Aaron, nor Sean voting.  
Aaron Sturm was unanimously voted Vice President.  
Gerard Fenech was renewed in his position of Secretary/Treasurer also unanimously.

8.6. The Board will review additions/ modifications to our opening plan originally adopted on August 10, 2020 (D)

Opening plan is largely working well. Requirement to wear masks outside is the only significant change, but many were already doing this.

8.7. The Board, in conjunction with the Executive Director is committed to increasing our salary schedule, at a minimum, to the 2020-2021 projections made in 2018. The Executive Director will be working with a group of volunteer faculty that will propose a simplified step and column schedule for our February 2021 Board meeting (D)

Monica Caldari, Theresa Anderson, Gretchen Brugman and Veronica Shipley will prepare this proposal.

8.8. The Board will discuss recruitment for a 7<sup>th</sup> Board member and any process changes for this recruitment process. (D)

Mary Kate Baker has two possible contacts for the open Board position. Others are equally welcome to apply.

9. Items for future meetings

Charter Renewal

Mary Kate will give an update on grants.

10. Adjourn

Aaron Sturm moved to adjourn

Christina Campbell seconded.

Adjourned on unanimous voice vote.