



MEETING OF THE GOVERNANCE BOARD OF  
CREEKSIDE CHARTER MANAGEMENT  
(A California Non- Profit Public Benefit Corporation)  
Monthly Meeting

Monday September 14, 2020  
TIME: 4:00 PM

LOCATION:  
1916 Chamonix Place  
Olympic Valley, CA 96146

Meeting will change to Zoom if AQI is over 200 Agenda

1. CALL TO ORDER

Sean Whelan called the meeting to order at 4:05pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

All Present : Mary Kate Baker, Christina (Kiki) Campbell,  
Gerard Fenech, Megan Williams Peterson, Aaron Sturm, Sean  
Whelan, Emily Williams

4. APPROVE AGENDA

Emily Williams moved to approve the agenda.  
Mary Kate Baker seconded.  
Agenda approved on a unanimous voice vote

5. PUBLIC COMMENT

It is the policy and practice of the Creekside Charter Management Governance Board to encourage public attendance and participation at its meeting. This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but with the Board's subject matter jurisdiction, and is limited to 5 minutes per individual. The Board is not allowed to take



action on any item that is not on the agenda except as authorized by Government Code Section 54954.

Public comments are welcome at Board meetings, but please know that members of the public must be invited to speak by the Board outside of public comment

No public comment was made.

## 6. Reports:

### 6.1. Faculty report

Gretchen Brugman gave the report. All classes are currently emphasizing outdoor learning. Cohort system is in use and functioning well. Teachers are all happy to see the kids back on campus. No everyone was expecting to be back in the classroom. Having both Independent Study and Classroom lessons is hard on teachers. I.S. students get emails during the day, and this is posing some technical challenges.

Jeff added that there was significant stress on staff and that he was worried about our teachers.

### 6.2. Sean Whelan report on building taxes

School buildings transfer from to Creekside ownership is now complete. Tax bill of \$13,000 has been received, and should be reimbursed. The school must file for exemption yearly.

### 6.3. Executive Director report: opening progress, hiring hold, cohort success, LLMF funds, SB820 in regards to NCB schools.

Cohorts will remain in effect until 21 September. School may return to the hybrid model if either 1) there are two cases of COVID-19 at Creekside or if the Placer Co. case rate goes to 100 cases per 100K. (Current rate is 62 cases per 100K.)



To date, four Creekside students have been sent to the hospital for COVID testing. All tests have come back within 24 hours, and all have been negative. If students do not have insurance to pay for testing, Creekside will pay.

New faculty are working hard and off to a good start. Volunteer support is up.

The full-time model puts stress on teaching staff. Will consider outsourcing Independent Student students to on-line learning. Jeff will reach out to I.S. students who have not elected to return to campus to see what they would need to decide to return.

#### **6.4. Board Report on Brown Act and other learnings from recent CCSA Board training: Kiki Campbell and Mary Kate Baker**

Kiki noted that SB126 requires that all board actions and interactions be public. Official school email address must be used. Violations of the Brown Act are often accidental. Too many Board members accidentally gather in one place or an email string includes too many Board members responding. Creekside by-laws may need revision. Form 700 must be completed every year.

Mary Kate noted that the Board can give money to the school, but cannot direct its spending. Also a link to the Board Agenda must be found on the home page of the school website.

#### **7. Consent Agenda**

- 7.1. August 10<sup>th</sup> CCM Minutes**
- 7.2. August 12<sup>th</sup> CCM Minutes**
- 7.3. July Bank financials**
- 7.4. LLMF Creekside Spending Plan**

Aaron Sturm moved to approve the Consent Agenda  
Emily Williams seconded  
Consent Agenda approved on a unanimous voice vote



**8. Action (A) Discussion (D) Information (I)**

1. 8.1. The Board will swear in Christina (Kiki) Campbell to the CCM Board. Her term will be two years in length ending August 31, 2022. (A)

Jeff swore in Christina Campbell

2. 8.2. The Board will approve the 2019-2020 Unaudited Actuals (A)

Gerard Fenech moved to approve the unaudited actuals.  
Megan Williams seconded.

Mary Kate Baker – Aye  
Christina Campbell - Aye  
Gerard Fenech- Aye  
Megan Williams Peterson - Aye  
Aaron Sturm – Aye  
Sean Whelan – Aye  
Emily Williams – Aye  
Approved 7-0.

3. 8.3. The Board will appoint a sub-committee to organize and manage the annual fund drive (A). Items for the sub-committee to meet and discuss:
  - Starting date of fund drive
  - Length of fund drive
  - Board member responsibilities
  - Target dollar amount
  - Work with Executive Director on how the money will be spent
  - Logistics on collecting of money- checks v. qgive
  - Organizing and coordinating matching funds
  - Thank you logistics

Subcommittee: Mary Kate Baker, Emily Williams, Megan Williams. Our current budget includes \$50,000 from the fund drive. \$30,000 is required to give step increases.

4. 8.4. The Board will appoint a sub-committee to create Board and Executive Director goals for the 2020-2021 school year. Sub-committee will report out at our annual retreat (A)

Subcommittee: Christina Campbell, Aaron Sturm, Sean Whelan.



**5. 8.5. The Board will vote in a new Vice President to fill Eric Russell's seat (A)**

Emily Williams moved that Aaron Sturm become the new CCM Board Vice-President. Sean Whelan seconded.

Mary Kate Baker - Aye

Christina Campbell - Aye

Gerard Fenech- Aye

Megan Williams Peterson - Aye

Aaron Sturm - Abstain

Sean Whelan - Aye

Emily Williams - Aye

Approved 6-0, with one abstention.

**6. 8.6. The Board will discuss a date for a special meeting to ratify upcoming LCAP requirement. Must be prior to September 30<sup>th</sup>. (I)**

The Board will meet on Sept. 22<sup>nd</sup> to hear public comment on the LCAP, and will meet again on Sept. 28<sup>th</sup> to approved the LCAP.

**7. 8.7. The Board will finalize date for annual Board retreat (I)**

October 2<sup>nd</sup> 2020 was selected, from 1 to 6pm.

**8. Items for Executive Director to address for upcoming meetings**

Changes to be made to the functioning of Independent Study.

**9. Adjourn**

Christina Campbell moved to adjourn

Mary Kate Baker seconded

Mary Kate Baker - Aye

Christina Campbell - Aye

Gerard Fenech- Aye



Megan Williams Peterson - Aye

Aaron Sturm - Aye

Sean Whelan - Aye

Emily Williams - Aye

Approved 7-0

Meeting adjourned at 5:40.