

Date: 02/01/2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Creekside Charter- Authorizer NESD

Number of schools:

1

Enrollment:

205

Superintendent (or equivalent) Name:

Jeff Kraunz Executive Director

Address:

1916 Chamonix Place

Phone Number:

530-581-1036 x 201

City

Olympic Valley, CA

Email:

jkraunz@creeksidesquaw.org

Date of proposed reopening:

NA- Been open since September

County:

Placer

Current Tier:

Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Direct Funded Charter

Grade Level (check all that apply)

X TK

X 2nd

X 5th

X 8th

11th

X K

X 3rd

X 6th

9th

12th

X 1st

X 4th

X 7th

10^t

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

X I, Jeff Kraunz, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Our August opening plan addresses all of the CDPH guidance with the exception of the 6 feet distance for chairs. We have received confirmation from CDPH to allow us to continue to operate as is, and thus we are compliant with all aspects of the January, 14th CDPH guidance. We have been successfully open since September, 8th with no Covid-19 case transmission due to our adherence to strict covid protocols.

X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Creekside Charter has chosen to never have students mix. All classes are self contained during all instruction, recess and lunch. This is for all grades TK-8th. In TK-6th grade we do not allow for any other adults to work with the class except for special education mandated pull out groups. We have cancelled all elective teachers that traditionally enter classrooms. 7th and 8th grade do share two teachers, but they do not mix students. The teachers are 6 feet from students during instruction.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

No more than 22 students in a planned group, but given that many families have chosen full time Independent study, our average class/cohort size is 18.

If you have departmentalized classes, how will you organize staff and students in stable groups?

NA

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

NA, we have cancelled all electives with the exception of 7th and 8th grade Spanish and this is being held after school via Zoom.

X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Creekside Charter is a small school in a rural area. We have 11 portable buildings which hold 10 classes (Tk-8) plus one building for the office. Each building has its own door to the outside. In addition to our ideal campus environment we have very strict guidelines within our opening plan about keeping classes separated while on

campus. We have specific recess and lunch locations for shared outdoor space. We do not allow parents on campus, and they must stay in their cars at pick up and drop off.

- X **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be satisfied and enforced for staff and students.

All grades Tk-8 must wear face coverings at school at all times with the exception of while eating. All students will eat and drink outside and we will maximize space during meal times. See our opening plans for more specific guidance that is in line with CDPH guidance.

- X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

We use a daily screening application that is part of the Parentsquare program. Faculty must complete by 7:30 and parents must complete by 8:00 on every school day. In addition to asking specific symptomatic/exposure questions, parents and staff must record their temperature. If they screen yes for symptoms/exposure, the app will give parents specific directions on what to do next. The Executive Director follows up on all "yes" screenings the same day and guides parents through the process of testing and quarantining.

- X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

Creekside purchased 6 additional sinks for 165 students in addition to our bathroom sinks. Every room has multiple bottles of hand sanitizers. Students were shown videos on proper hand washing strategies, and our protocols call for students to either wash or sanitize every time they enter the classroom, after meals, after bathroom use or in the rare event an item must be shared. In addition, all classroom surfaces are sprayed with Bioprotect every 90 days.

- X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

The Executive Director has traced all case transmission, communicated in a timely manner with our community, and submitted all applicable "line item" to Placer County Health. Jeff Kraunz has been designated as the contact with Placer County Health. Since our September opening we have had 3 positive cases, and all have been appropriately traced and all students/staff quarantined.

- X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Creekside used plexiglass on tables in instances where we could not get 6 feet for students as identified in the July 17th, 2020 guidance. Faculty were given 6 feet at the front of the room from students. In many of our rooms, we have tables and thus the plexiglass was effective in separating students. In an email dated January, 28th from CDPH they stated, "CDPH is in the process of developing a "Safety Modification Form" that will consider requests for those schools that are currently providing in-person instruction and can show the circumstances in which not meeting the current physical distancing guidelines would return students back to distance learning." We would need to return a large section of our school to distance learning if forced to use this 4 foot distance rule. We will wait for the "safety modification form" and continue to operate as is.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 6 feet

Minimum: NA feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

Classroom square footage. We will continue to utilize plexiglass and transition our furniture and classroom layout to accommodate new guidance. It should be noted that our unique campus design allows for very low risk overall if you combine all of the safety protocols we are compliant with. We have no shared indoor spaces. All of our classes are self-contained. All classrooms have 5 windows and a door to outside air. All classrooms have Hepa filters. All students wear masks. All students are screened daily.

X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

We have had extensive staff training as we have been open since September. Families receive weekly covid updates in our newsletter. All parents have signed waivers acknowledging receipt of our Covid-19 protocols. All staff have had CPP training.

X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Symptomatic/ exposed: Staff will be sent to the Placer County school testing site. They will be sent home right away and told to quarantine until symptom free and a negative test. Previously, we used a 72 hour rule, but this latest guidance has switched to 24 hours for symptomatic. Previously, exposed staff was mandated to quarantine for 14 days, we will shift this to 10 days to be compliant with the new guidance.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

1/4 of the staff will be tested every 2 weeks through the optumserve testing site.

X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Students are sent to the school testing site or local hospital for testing if they screen "Yes" on the daily screening form. In addition to a negative test result, students must stay home 72 hours after symptoms have subsided. The new guidance says students must stay home 24 hours, but we have decided to switch to 48 hours for extra caution. We do not test asymptomatic students, and are not eligible for funding to do so as we are a non-classroom based school.

Planned student testing cadence. Please note if testing cadence will differ by tier:

NA

X **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

Staff are informed daily in a "daily email" of all symptomatic, positive or exposed cases. Parents of exposed or positive cases within the cohort are communicated to the same day. The school community updates on all positive cases in a weekly newsletter.

X **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

We do not report names within our communication. We only submit names on our county tracing documents.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: [Redacted]

Date: [Redacted]

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent body

Date: August 12, 2020

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

We consult with staff daily and survey them periodically. Prior to opening in September, all but one staff believe it was a good idea to be on-site. Our recent January survey showed 100% of faculty and staff want to continue to be open in the same capacity.

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Placer. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)