

Creekside Charter
Reopening Covid-19 Plan/ Campus
Access Policies



Table Of Contents

A Note From The Executive Director	3
Guiding our Decision Making Process	3
Educational Options for the 2020-2021 School Year	4
Independent Study (a.k.a. “Distance Learning”) (If campus is closed)	4
On Campus (if available)	4
Independent Student (a.k.a. “Distance learning”) (if campus is open)	4
Homeschooling- Application Process	4
When will Creekside Campus Open?	5
Which Option Will Creekside Start the Year With?	5
Independent Study “a.k.a. Distance Learning”: Campus Closed Plan	7
Pod Policy	8
Student Experience	9
Schedule	9
Student Expectations	10
Teacher Expectations	11
General	11
Curriculum/Day to Day	12
Parent Expectations	12
First Two Days of Distance Learning	13
OPEN CAMPUS- PARENT CHOICE	14
Current Conclusions Regarding the Safety of Opening Schools	15
Executive Director Note	15
Research Summary (as of August 2020)	15
Campus Schedule- First Two Weeks	15
Cohorts	16
Outdoor Learning	16
Campus Opening After Two Weeks	16
Class Schedule	17
Optional Extended Day for 6th-8th Grade	17
Classroom Setup	17
Recess and Lunch Time	18
Classroom Supplies	18
Drop off and Pick Up	18
Tart Public Bus	18
Transportation to after school programs	18
Carpools	18
Virus Transmission Reduction	19
Face Coverings	19

Temperature and Symptom Screening	20
Visitors to campus	21
Hand Washing	22
Daily Cleaning	22
Faculty/Staff Regular Covid-19 Testing	22
Intervention/Special Education Services	23
Discipline of students who do not follow Covid-19 guidelines:	23
Caring for the Health of Our Students	24
Student or staff with Covid-19 symptoms	24
Close contact* with a confirmed COVID19 case	24
Confirmed Covid-19 case infection	25
Confirmed Covid-19 case infection Communication	25
Returning to Campus:	25
Classroom and Campus Closure Due to a Positive Cases	25
Miscellaneous Classroom Closures	26
High Risk Employees/students	26
Protection of higher risk employees	26
Higher Risk Students	26
Returning to Independent Study (a.k.a distance learning)	26
Independent Study (a.k.a distance learning) choice for families if we open campus	27
Independent Study choice for families if we open campus	28
Returning To Campus	28
Home Study Option	29
Expectations of Students, Parents, and the School	30
Creekside Charter	30
Parent Expectations	31
What Does the School Expect of My Child?	31
Opting Out of the Home Study Program Once School Begins	31
Miscellaneous	33
Supporting New Families	33
Social Emotional Learning	33
Mental Health Services	33
Conclusions	33
How Revisions to this Plan will be Communicated	33

A Note From The Executive Director

Having been working through the many issues associated with Covid-19 over the past five months there remain two constants.

The first is this pandemic is sad on every level. The list of heartache and struggle is long: deaths, sickness, layoffs, financial stress, increased mental health issues, increased domestic violence, and of course the emotional distress to our youth. As someone who has spent my entire adult life caring, teaching, and creating lasting relationships with students it saddens me to have to be faced with the decisions we must make. There are no perfect answers.

The second constant: we get to choose the energy we share with our children about this ordeal. It's easy to lament with our children about how awful all of this is. As a parent, I've had those moments and I am far from perfect, but we must also rise above it and let our kids know that it's going to be ok. We have no other choice. Your frustrations with the compromises that exist within our opening plans are valid, but I'd urge you to shelter these frustrations from your children. In this pandemic, they need to know all of us will be ok. They need to see us come together and support each other, even virtually. There are positive lessons we can model for our children even during a pandemic. Join me in being a light during a dark time. Our kids need it.

Inspiring Greatness In Every Kid,

Jeff Kraunz

Guiding our Decision Making Process

As we prepare to open our schools, we are faced with very difficult decisions. The safety of our students and staff will guide our decisions. We must balance the health risks of Covid-19 with the emotional and social well being of our students. In order to do this we will make decisions in conjunction with:

- Continued communication with local and state authorities for up to date guidance, including Placer County Office of Education (PCOE), Placer County

Health Department (PCHD), California Department of Public Health (CDPH) and California Department of Education (CDE).

- Collaborate with other local educational agencies in the region.
- Communicate on a regular basis with families regarding school procedures throughout the school year.
- **Creekside Charter will continue to revise and update operating procedures as recommendations are updated throughout the school year.**

Educational Options for the 2020-2021 School Year

1. Independent Study (a.k.a. “Distance Learning”) (if campus is closed)

If our campus is not open, due to local and state restrictions, curriculum and instruction will be provided by your child's master teacher in a virtual setting. Parents' role should be support-oriented, but daily instruction, assignments, grading, and differentiated support will be provided by your child's master teacher. Our teachers have worked hard this summer to be ready for this option and they will provide a robust daily schedule for your children.

2. On Campus (if available)

This option will allow students, if they choose, to return to campus for instruction. As noted in the pages that follow, this will look and feel different than the traditional Creekside schooling, but on campus instruction will occur.

3. Independent Student (a.k.a. “Distance learning”) (if campus is open)

Families may not want to send their children to campus if we are able to open. Families will have the option to follow along with their child's curriculum. Families will be given daily lesson plans, and resources from their master teacher. There will be daily check-ins on Zoom, but families do need to acknowledge they will have added responsibility as is the case with all distance learning.

4. Homeschooling- Application Process

Homeschooling is reserved for families that feel they have the expertise, knowledge, and drive to plan and execute instruction for their child. Parents will work with a certificated homeschool teacher to support them in this process, order curriculum, design lesson plans, and hold families accountable to show students are making adequate progress towards the CA state standards. (Due to funding shortfalls imposed by the state with the passing of SB98,

space in this program is limited, a lottery will be established for students to apply for this program).

We will be surveying families and adopting separate homeschooling protocols as we have a better understanding of how many families may choose this option.

When will Creekside Campus Open?

All of the following must be in place before Creekside is allowed to open campus:

- Placer County must be off the California County Monitoring List for 14 days. For more information on how a county is placed on the monitoring list or taken off the list please see the [CDPH Monitoring List Information](#) OR Creekside is able to obtain a waiver for TK-6th grade from the Placer County Department of Health, and California Department of Public Health. Please see the [waiver process](#).
- Covid-19 Testing and contact tracing is at a level where there is a reasonable turnaround time for results. The Placer County Department of Health states, "In order to open schools safely, testing and results need to be available within 48 to 72 hours." The CDPH guidelines for opening schools require regular testing of our faculty, and testing of suspected students. Without timely results we can not comply with this regulation. We are hopeful that testing results are more efficient or we find a company that can expedite testing.
- An opening plan (as stated in this document) that is CCM Board approved and addresses the guidelines as outlined in the CDPH school opening resources, and CDE school opening resources.
 - [CDPH](#)
 - [CDE](#)

Which Option Will Creekside Start the Year With?

Creekside will make every effort to open campus as soon as safely possible once the above criteria are met. We will communicate our plan to give families/faculty/staff as much advance notice as possible. The CCM Board has approved us to open our campus as soon as the above criteria are met.

At this time, Placer County remains on the County Monitoring List and thus we will be commencing the school year without campus access as part of our independent study model (a.k.a "distance learning").

Independent Study “a.k.a. Distance Learning”: Campus Closed Plan

The Following Section Explains our Independent Study Model if we are not given the clearance to open campus.

Explanation on Independent Study, terminology

Most local schools employ the term “distance learning” to describe what we will be calling “Independent Study”. The reason is that we are a Non-Classroom Based School. Distance learning is now a term defined by the State, and it refers to students enrolled at site based campuses. Creekside’s unique four day a week program differs from most non-classroom based programs, and for our students it will certainly feel like “distance learning”, but we will use the terms strictly and call this independent study

Independent Study (a.k.a. Distance Learning) Campus Closed Plan

This past spring our teachers, parents and students worked very hard to create continuity for our students. We learned a great deal about what worked and what didn't. In June, a group of twelve parent volunteers met to discuss distance learning. In July, two parent representatives and five teachers met with the Executive Director to map out a plan for students, teachers, and parents.

Given Creekside's unique hybrid model we will use the state's [SB98](#) as a guide to support our decision making while also addressing all non-classroom based state requirements: In summary, Creekside's instructional program in 2020-2021 while campus is closed will include:

- Daily video instruction
- Daily attendance
- Provide hard copies of materials upon requests
- Daily minutes of engaged instruction
- Support for all students for Special Education, 504's and intervention
- Internet and device allocation for families that need assistance
 - Note: Parents will need to sign and accept a technology use agreement at the beginning of the year.

Pod Policy

We understand that some parents are arranging private learning "Pod's" for their children to have regular social interaction, academic peer support, and allow for parents to share the burden of balancing work while monitoring independent study work. We discourage the use of "Pods" during school hours, but respect parents' choice to do so. Students who choose to work in "Pods" must abide by the following rules:

1. Log into meetings with separate accounts. We are an inclusive community and students not invited to "Pods" do not need to see a daily reminder they have been excluded. Teachers should not have to manage multiple people on one screen and deal with the potential behavioral challenges this poses.
2. Teachers will assign students to break out groups based on what is best for academic advancement and not on whether students are in the same private learning "Pod".

Student Experience

Schedule

- Students in grades 1-8 will be engaged in learning from 9:00am to 1:30pm with appropriate breaks for recess and lunch. Students are expected to be engaged in four hours of academic learning Monday-Thursday. The focus of this time will be on core subjects (Math, ELA, Science, and Social Studies). **TBD- Spanish may extend the day for students on certain days.**
- TK-K will have the flexibility to design a learning schedule that is age appropriate, but is still structured for a portion of the day.
- Friday will be geared towards SEL, enrichment opportunities, outdoor adventure, service learning, extension projects, arts, and creative learning. Students will be given a choice on Friday's but required to show documentation of the adventures/work they have chosen. Teachers may assign academic work during this time as well, but it should be limited in scope and typically geared toward differentiation of individual student needs.
- All students TK-8 will log-in for an instruction oriented virtual class starting at 9:00am Monday-Friday.
 - This will be instruction oriented. Students should be prepared for instruction: fed, dressed, sitting upright, and ready to learn. For students that have difficulty meeting this expectation, Creekside will work directly with them to ensure they are focused and prepared for learning.
 - Note: Friday Zoom is to allow teachers to do social emotional learning, and to check in with students regarding their personal enrichment plan for the day. Parents may choose to opt their child out of this meeting if they document their child is engaged in an enrichment activity
- Between 10:00am and 1:30pm, Students will log in for small group instruction. This may not be everyday, but at a minimum, students will have two small group instruction blocks per week. These will be led by the teacher, aide, volunteer, or interventionist.
 - Parent volunteers will be given clear guidance on how best to manage the behavior of Zoom meetings. Volunteers will need to be on an approved fingerprint cleared list in order to monitor a Zoom session.
- Students who need extra assistance may be asked to join additional sessions with teachers, aides, interventionist, or parent volunteers.
- All students will log in for a virtual end of the day check in at 1:30pm.

- These will be important for a teacher to make real time adjustments, check in on the social and emotional wellbeing of students, and allow teachers to prepare students for the next day.
- Elective: attend virtual recess, when offered.
- Grades 6-8 will have virtual advisory once/week.
- Elective: attend virtual clubs, when offered.
- Students will be provided with a daily schedule to follow.
- Note about electives: We do plan to offer electives for students. We will wait to determine staffing based on which options parents choose for their child and then schedule electives for students. We are considering Spanish, art and music for students.

Student Expectations

- Follow a daily schedule provided by your teacher.
- Log in to virtual class Monday-Friday at 9:00am. See note above under "schedule" for exceptions.
- Log in to virtual class Monday-Thursday at 1:30pm.
- Turn in work daily. Teachers will decide if work is due that day or the following day.
- Attend small group work/project sessions online. These will be proctored by either teachers, aides or parent volunteers. The number of work/project sessions will vary based on student need and grade level. On average, a student can expect to attend two to three small group sessions per week. Younger grades TK, K, 1 may be exempt from these online groups. Classroom teachers will schedule these online groups based on ability levels.
- Be prepared for instruction: fed, dressed, sitting upright, and ready to learn.
- Follow all technology norms established by your teacher and the school.
- Communicate with your teacher about the time you are spending on assignments so the teacher may differentiate for individual students by either reducing the volume of work or adding required extension work. Creekside's objective is to have all students engaged in learning for four hours per day.
- Prepare for projects. Teachers will give ample time for students to gather/buy/pick up materials for projects. Students will need to communicate with the teacher in advance of due dates if they are struggling with materials needed.
- If a student will be absent from required instruction, they, in conjunction with their parents, must fill out an Alternative Independent Study Form and complete work as agreed upon with the teacher.

Teacher Expectations

This is what families can expect, at a minimum, from teachers. Creekside teachers go above and beyond, and will inevitably add more as the year progresses. We will continue to change our expectations based on student learning data.

General

- Teachers will provide a weekly schedule for families. Weekly schedules will allow parents to help their child organize for the week including purchase/pick up materials needed for projects. This will be sent by Sunday evening.
- Teachers will send a daily schedule notice to parents/students in grades TK-6. 7th and 8th grade teachers are exempt from this due to increased expectations on older students.
- Teachers will ensure four hours of learning time for all students. This will involve differentiating and continual monitoring of engaged student time.
- As students get further into the school year and basic skill development is achieved, teachers will provide $\frac{1}{3}$ of all activities as project-based learning. Projects will be aligned with state standards and learning rubrics will be provided to students/families.
- Teachers will establish office hours for parents/students. These hours should be geared towards helping students. If a teacher determines no one is utilizing the hours, they should use this time to schedule one on one time for students, provide an open zoom study hall or reach out to parents.
- Teachers will establish online norms for their students and hold individuals accountable for their online behavior.
- Teachers will provide parent training at the beginning of the distance learning and periodically throughout the year.
- Teachers will assign students to individual work groups (these may change on a week to week basis).
- Teachers will provide LP feedback to their students/families. Teachers may choose to do this how they see fit, but a reflection on essential questions is encouraged. Utilizing student reflection has two benefits:
 - a. It saves teachers time.
 - b. Metacognition is proven to increase student cognitive ability.
- Teachers will engage parent volunteers to support monitoring of break out groups and small groups.
- Teachers will work with parent volunteers to support Friday choice activities.
- Teachers will provide print outs for families upon request (assumes safe to be on campus in social distance model).

- Teachers will use an online platform for managing assignments, instruction, and organization (i.e. google classroom).
- Teachers will periodically survey families (students and parents) in an effort to improve the distance learning experience.
- Teachers will attend one faculty meeting per week. They may be assigned to additional committee work which may require additional meeting time.
- Teachers should grade and return work in a timely manner.

Curriculum/Day to Day

- Teachers will Zoom (or other platform) with the entire class at 9:00am each day. While quick check ins may be used, this should be geared towards instruction/learning time.
- Teachers will provide math and ELA lessons and work daily. Other subjects should be balanced equally throughout the week.
- Teachers will be responsible for providing instruction to students and families for all new concepts. This can be via zoom/pre-recorded lessons by the teacher or video links provided. Parents should be utilized to support technology, organization, and hold their child accountable, but resources for the teaching of the material should be provided by the classroom teacher.

Example: *Math lesson 1.0 - Click here to see a 5 minute video on how to do this lesson.*

- Teachers will provide one small group or study hall Zoom time during the 9:00am-1:30pm time frame.*
- Teachers will Zoom with the entire class at 1:30pm daily. This will be utilized for check in's, additional questions students may have on the material, and instructions on turning in work for that day. It should be seen as an accountability time so that students keep on track during their work day.*

*Tk and K may have different expectations that are appropriate for this age level. Other classroom teachers may work with the Executive Director if changes are needed to support student learning.

Parent Expectations

- Parents are expected to spend one to two hours per day supporting their child. The bulk of this time should be facilitating work organization and holding them accountable for the work that needs to be turned in.
- Follow a concern flowchart. The parent should speak with their child about what is expected. If not resolved, the parent should speak with the teacher. If not resolved, the parent should speak with the director.

- Understanding that during this pandemic the teachers are spending a great deal of time assessing the quality of the student work via online assignments. This takes a great deal of time that they were traditionally able to do more quickly in a classroom setting.

How parents should be spending their one to two hours per day:

- Read the daily/weekly notices.
- Organize their child's day.
- Hold their child accountable for attending meetings.
- Hold their child accountable for doing the assigned work.
- Monitor appropriate internet use.
- Understand and have their child follow appropriate classroom norms (TBD by the classroom teacher).
- Attend parent meetings organized by the teacher.
- Support alternative Friday assignments.
- Volunteer in the virtual classroom.
- Volunteer with the PTO, CCM Board, or any other volunteer opportunities.
- Support project based learning. This involves either buying supplies, reaching out to the teacher if you can't afford supplies, and/or picking supplies up at the school.

First Two Days of Distance Learning

Teachers will arrange one on one, socially distanced time slots to meet parents and students. They will allow for families to pick up needed materials, sign master agreements, and ask questions of the teacher about what to expect in a more intimate and safe setting. These will be on September 1st and September 2nd.

These will be individual meetings and held outside with appropriate social distance. Parents may opt out of these meetings or request a virtual meeting if they choose.

OPEN CAMPUS- PARENT CHOICE

The following section assumes we have been given the clearance to open. Parents will choose if they want to send their child to campus.

Open Campus Parent Choice

Current Conclusions Regarding the Safety of Opening Schools

Executive Director Note

Covid-19 research is constantly changing and the recommendations are changing as a result. Our primary goal when we reopen our campus will be the safety of students and staff, and we will design, update and implement these measures with that goal in mind.

Research Summary (as of August 2020)

Current research suggests students under 18 years of age are less likely to become ill from Covid-19 and students 10 and under are less likely to transmit Covid-19 to others. Students older than 10 are just as likely to transmit the virus as adults.

We must follow the [California Department of Public Health guidelines](#) (CDPH) and [CAL-OSHA guidelines](#) in order to ensure the safety of our staff and students.

Here are a few current articles/studies that speak to the latest research:

1. [CDC: The Importance of Reopening America's Schools this Fall](#)
2. [Here's What the Science Actually Says About Kids and COVID-19](#)
3. [South Korea Study](#)

Campus Schedule- First Two Weeks

First Two Weeks of Campus Opening Once Cleared to Open

Our hope is to allow for all students to return to campus, but for the safety of our faculty/staff and students we will begin our opening slowly with cohorts of students having access to campus on certain days. Planning for students to be on campus and having students on campus are different. We need to better understand classroom settings, cleaning protocols, recess schedules, lunch schedules, bathroom usage, hand washing capacity, health screening, office use, etc.

Having fewer students on campus will allow us to work through some of the issues that present themselves and allow us to be better prepared for more

students after the first two weeks. While regular cleaning is important, the latest research suggests that Covid-19 is transmitted through aerosol, and thus we believe having every other day learning supports home learning on days when students are not on campus.

Cohorts

Cohort A: class on Monday and Wednesday. Independent study on Tuesday and Thursday.

Cohort B: class on Tuesday and Thursday. Independent study on Monday and Wednesday.

Enrichment, Independent Study on Friday.

We will do our best to accommodate carpools/special requests for these first two weeks, but we do ask for your flexibility.

Note: All other schedule constraints and protocols will be the same. Please see below.

Note: If cases increase in the Tahoe Basin, in conjunction with the Placer County Department of Public Health, it may be determined that we will continue with or return to a Cohort model throughout the 2020-2021 school year. We will give as much advance notice as possible.

Outdoor Learning

For as long as the weather holds, we will have as much time outside as possible. We will recruit parent volunteers to build shaded outdoor spaces on campus allowing each class to have a designated shaded area to work in. We will also utilize our surrounding Tahoe forest as much as possible. There may be times when classes need to utilize indoor space, but we will do our best to minimize this as long as the weather is conducive to learning.

Campus Opening After Two Weeks

Our hope is to open our campus to all students that choose to come to school. In the [CHPH guidelines](#), distancing is encouraged, but the specific 6ft language for students has been removed. They state, *“Maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Consider ways to establish separation of students through other means if practicable, such as, six feet between desks, where practicable, partitions between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact.”* Creekside

Charter can not guarantee six feet of distance between children at all times. Our full independent study option should be considered for families that have concerns.

Similar to our full independent study (a.k.a. distance learning), our focus will be on core subjects. Creekside places a high value on the arts and language education and we encourage parents to seek alternatives to enrich their children's lives outside of the regular school day.

Class Schedule

Class will be in session from 9:00am to 1:45pm. We have shortened our day for a variety of reasons:

1. Faculty will be with the same students all day with no break other than to use the bathroom. There will be no shared coverages at recess, lunch or breaks they typically received when Spanish or Music were being taught.
2. Faculty need time in their work day to communicate and check in on students who have elected to follow the curriculum from a distance.
3. The student experience will be different than before. Students will be wearing face coverings. This will be a long day for them.

Optional Extended Day for 6th-8th Grade

Spanish Elective: We will alternate days (Space is limited to 22 students).

- Beginning/Intermediate Spanish: Monday and Wednesday 1:50-3:20
Intermediate/ advanced Spanish: Tuesday and Thursday 1:50-3:20

This is subject to change and it also may be determined that it is best suited for online learning and not held on campus for safety reasons.

Classroom Setup

All classroom seating will be at individual desks or tables with plexiglass partitions, facing the same direction, spread out as far as square footage allows. Students will bring their own supplies to their assigned spaces and will not share classroom supplies. From pencils to Chromebooks, students will have their own to use. Any shared items, such as classroom library books, will be set aside for a waiting period and/or disinfected between uses. When students do need to change seats, desk tops and chairs will be thoroughly cleaned.

Some careful small group and partner work will be permitted outside (outdoors) of the classroom, as all students in grades 3-8 are expected to wear face masks.

Outdoor classroom space will be utilized as much as possible by teachers (weather and curriculum dependent). Outdoor time is vital for students' physical, emotional and social well-being, and will be built into the schedule.

Recess and Lunch Time

Students will remain with their grade level cohort of students at all times. There will be no mixing of grade levels while on campus as recommended by the [CDPH guidelines](#). Recess and lunch time will be monitored by the classroom teacher. Teachers will set their own times for recess and lunch, but a loose master calendar will be followed so there is room on the playground for multiple classrooms. Teachers are encouraged to use the entire Squaw Valley area for both recess and lunch time.

Classroom Supplies

Each student will be provided with a specific classroom supply kit.

Drop off and Pick Up

Teachers will have specific spots located throughout the large OVL parking lot where they will meet students. Students are encouraged to arrive between 8:45am and 9:00am. At 9:00am, classes will walk onto campus. Parents are encouraged to stay in their cars at drop off and pick up. If a parent must get out of the car to drop their child off they must wear a face covering. If late to campus, parents will need to stay with their child in the car, call the office and a staff member will walk their children onto campus. All families should be on time.

Students will be brought to the same spot in the OVL parking lot for 1:45pm pick up.

Tart Public Bus

Students will not be brought to the bus stop or allowed on campus early as in years past.

Transportation to after school programs

Creekside will not be coordinating with after school programs (RAP, A+, TDPRD) for student pick up.

Carpools

We ask that once carpools are set for the year that they do not change and you do not take home students that are not in your carpool. Face masks should be worn while students are in the car for carpools.

Virus Transmission Reduction

Face Coverings

Consistent with state and local public health orders, staff and students will be required to wear face covering as set forth in this Reopening Plan. For the purposes of this Reopening Plan, a “face covering” is a covering that fully and snugly covers a person’s nose and mouth. A Face Covering is acceptable only if it meets current CDC guidance and:

- Fits snugly but comfortably against the side of the face;
- Is secured with ties, ear loops, or another reliable method;
- Includes fabric sufficient to block respiratory droplets from permeating the Face Covering (neck gaiter and bandana will not be permitted for use at school)
- Allows the user to breathe without restriction.

Students may not use any face covering that incorporates a one-way valve that is designed to facilitate easy exhaling.

The School encourages parents to leave medical grade masks (i.e. N95, KN95, or other masks intended for a health care setting) for students at higher risk for respiratory illness.

Face Coverings shall not contain any offensive, harassing, or discriminatory words, terms, logos, pictures, cartoons, slogans, writing or distracting images. If the School determines that a student’s Face Covering does not comply with this code and policy, the School will provide the student with a substitute Face Covering.

Per CDPH guidelines, students in grades 3-8, faculty and staff will be required to wear face masks while on campus. This includes outside time unless the teacher designates time for students to have their masks off for eating or in safe socially distanced environments. TK-2 students will be required to wear masks indoors, but not required to wear masks while outside.

The CDC encourages schools to “teach and reinforce the use of face coverings” because Covid 19 is transmitted primarily through aerosol droplets from the nose and mouth. We will wear face masks at school to take care of our Creekside community, students, staff and family members alike. Written requests from a parent/guardian to exempt a student from wearing a mask should be supported by a note from a physician exempting the student from wearing a mask with specific medical reasoning listed.

Cloth or disposable masks will be provided to those who need them.

Teachers may use clear plastic face shields with an appropriate seal (cloth covering extending from the bottom edge of the shield and tucked into the shirt collar) in certain limited situations in the classroom to enable students to see their faces and avoid potential barriers to phonological instruction as long as the wearer maintains physical distance from others, to the extent practicable. Staff must return to wearing a face covering outside of the classroom.

Temperature and Symptom Screening

COVID-19 Symptoms. Currently, the CDC has identified the following as potential symptoms of COVID-19:

- o Fever or chills
- o Cough
- o Shortness of breath or difficulty breathing
- o Fatigue
- o Muscle or body aches
- o Headache
- o New loss of taste or smell
- o Sore throat
- o Congestion or runny nose
- o Nausea or vomiting
- o Diarrhea

Family Home Screening:

Confirm that the student has not experienced COVID-19 symptoms in the prior 24 hours or potentially been exposed to COVID-19. Parents will need to ask these questions/ perform these tasks prior to bringing their child to school.

- Have you had any one or more of these symptoms today or within the past 24 hours? Are these symptoms new or not explained by another reason?
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

- Do you live in the same household with, or have you had close contact with, someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have the virus? Close contact means being within six feet of someone, unmasked, for more than 15 minutes at one time.
- Check your child's temperature and confirm it is below 100.4 degrees Fahrenheit

Faculty/staff Home Screening

Similar to above faculty/staff will ask the following questions:

- Have you had any one or more of these symptoms today or within the past 24 hours? Are these symptoms new or not explained by another reason?
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- Do you live in the same household with, or have you had close contact with, someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have the virus? Close contact means being within six feet of someone, unmasked, for more than 15 minutes at one time.
- Check temperature and confirm it is below 100.4 degrees fahrenheit prior to arriving at school

Students and staff will be monitored throughout the day for signs of illness. Anyone who develops symptoms while at school will be isolated and sent home. (see **Caring for the Health of Our Students** for more information)

Visitors to campus

Adult visitors and parents will not be permitted on campus at this time. If you need to pick your child up in the middle of the day, please call the front office

and we will bring your child to the front of campus (adjacent to the bathroom) to be picked up.

Hand Washing

Thorough [hand washing and hand sanitizing protocols](#) will be taught, practiced, reinforced and built into classroom daily routines. Each classroom will be provided with a personalized sink for their students. Each classroom will be supplied with non-toxic hand sanitizer. [Proper etiquette for sneezing and coughing](#) will also be taught and practiced.

When students should wash their hands:

- When arriving and leaving home
- Arriving at and leaving school
- After playing outside
- After having close contact with others
- After using shared surfaces or tools
- Before and after using the restroom
- After blowing nose, coughing, and sneezing
- Before and after eating and preparing foods

Daily Cleaning

Thanks to the generous donation of a parent, our campus will be treated with a non-toxic, 90 day supply of [Bioprotect](#). *The BIOPROTECTUs™ system uses patented technologies to modify surfaces, providing such surfaces with disinfection and durable long term antimicrobial protection (for up to 90 days) that kills and inhibits the growth of non-public health bacteria, mold, mildew, fungi and algae that can exist on many everyday surfaces.*

Faculty/staff will be trained and expected to wipe surfaces down on a regular basis with an EPA approved ["N list"](#) disinfectant. Special attention will be given to high touch surfaces, as consistent with the CDPH school guidelines.

The campus will be cleaned by a professional cleaning crew periodically.

Additional cleaning will occur if there is a confirmed Covid-19 case within our school community.

Faculty/Staff Regular Covid-19 Testing

The CDPH recommends that 25% of our staff/faculty be tested every two weeks. This will allow for the entire faculty/staff to be tested every two months. We will work with PCPH and local testing sites to accommodate this process.

Intervention/Special Education Services

Students will receive their approved level of service if they choose to come to campus. If they choose to distance learn, we will accommodate their service delivery via Zoom.

All one on one and small group services will be provided with 6ft of distance between the teacher and student. Outside space (weather dependent) may allow for closer contact with appropriate face coverings. All students TK-8 will wear face coverings when meeting with special education staff. Students receiving speech services will wear a face shield during speech lessons.

Discipline of students who do not follow Covid-19 guidelines:

Creekside acknowledges how difficult many of these guidelines may be for students. As we do with all discipline approaches, we will focus on positive behavioral support, but for the safety of our students and staff we must act quickly to make sure our campus is safe and secure.

Please Note: CDPH guidance states, "Excluding students from the campus who refuse to wear a face mask is specifically authorized and required by the CDPH Guidance, which provides as follows: *"In order to comply with this guidance, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school."*

In conjunction with our school discipline policy our faculty, staff and Director will focus on age appropriate positive behavioral supports and consequences for students who fail to comply with Covid-19 safety recommendations. We will utilize a progressive discipline approach.

Initial:

Staff/ Faculty reminders

Allowing students to take a break without their mask on

Finding spaces for students to stand where they will be socially distanced but without feeling that they have been punished

Establish positive rewards for individual students and the class

Next steps:

Parent contact

Referral to the Director

Parent/ Teacher/ Student/ Director meeting

Placed on independent study for one day per CDPH guidance
Placed on independent study for multiple days per CDPH guidance

Caring for the Health of Our Students

The following guidance is in accordance with [CDPH Guidance](#).

Student or staff with Covid-19 symptoms

Students who have ANY of the following symptoms must notify the school and stay home until they are free of fever and any other symptoms for at least 72 hours, *without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants)*:

- Fever (100.4 or higher)
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Congestion or Runny Nose
- Nausea, Vomiting or Diarrhea
- Muscle or Body Aches
- Headache
- Sore throat
- New loss of taste or smell

Students/staff who develop symptoms at school will be immediately referred to the designated isolation area. Parents or guardians will be notified and the child will need to be picked up immediately.

Provided that doing so is supported by a local public health order, Creekside Charter School expects students and staff to get tested as soon as possible after developing one or more COVID-19 symptoms or if one or more household members or close contacts tested positive for COVID-19.

Close contact* with a confirmed COVID19 case

If a staff or student has had close contact with a person with a confirmed case of Covid-19 they will:

- Be placed on a 14 day quarantine
- Testing will be recommended
- School community will be notified (see below)

*A "close contact" is someone who has been within six feet of the person who tested positive for a prolonged period of time (at least 15 minutes) regardless of face covering use, or someone who had direct physical contact or shared eating or drinking utensils with that person, or if that person sneezed, coughed, or somehow got respiratory droplets on you.

Confirmed Covid-19 case infection

If a staff or student has a confirmed Covid-19 case infection:

- Notify the local public health department
- Isolate case and exclude from school for 10 days from symptom onset or test date
- Identify contacts, quarantine & exclude exposed contacts (likely entire cohort/ class for 14 days after the last date the case was present at school while infectious)
- Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14 day quarantine)
- Disinfection and cleaning of classroom and primary spaces where case spent significant time
- Other classrooms/school remain open
- School community will be notified (see below)

Confirmed Covid-19 case infection Communication

Following a confirmed close contact and/or Following a confirmed case of Covid-19 among student or staff, the Creekside Executive Director or designee will initiate communication to staff, students, and families of the possible exposure to while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA). Communication will come through the channels of Parentsquare.

Returning to Campus:

If a staff or student tests negative for Covid-19 they may:

- Return to school three days after symptoms resolve
- In lieu of a negative test result, students and staff may return to work/school with a medical note by a physician that provides alternative explanation for symptoms and reason for not ordering COVID-19 testing
- Appropriate quarantine time as outlined above

Classroom and Campus Closure Due to a Positive Cases

- If there is a confirmed case of Covid-19 of a Creekside student, the entire class will be placed on independent study for 14 days
- If there is a confirmed faculty/staff case of Covid-19 any classroom the teacher/staff was in for longer than 15 minutes will be placed on independent study. The Executive Director will consult with Placer County Public Health (PCPH) officers to determine if the campus needs to be closed
- If community cases reach a high enough number where either PCPH, CDPH or CDE recommends campus closure

Miscellaneous Classroom Closures

Finding substitute teachers will be difficult during a pandemic, and raises safety concerns for our students as well as the substitute. We will do our best to avoid classroom closures due to lack of substitutes, but it may not always be possible. Parents should be prepared for last minute class cancellations.

High Risk Employees/students

Protection of higher risk employees

Creekside Charter School recognizes that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. Employees should submit a medical note signed by a doctor explaining the risk for them to be at work.

- Consistent with operational needs, the Charter School shall support options to telework, if available and reasonable.
- The Charter School shall attempt to limit vulnerable employees' duties to minimize their contact with visitors and other employees.

Higher Risk Students

Creekside will work with students and their families who have medical conditions that may create higher risks for them. Accommodations will be provided for these students so they may have equal access to the curriculum. If not already on a 504/IEP a parent should notify the Executive Director and provide a written note from a child's doctor explaining the necessary precautions the school should take.

Returning to Independent Study (a.k.a distance learning)

A family has the choice to go to independent study due to covid safety reasons at any time. A family simply needs to notify the teacher they have elected to do so. If they leave the campus program, they will need to stay on independent study until the end of the semester.

Independent Study (a.k.a distance learning) choice for families if we open campus

If we open campus, some families may not feel comfortable sending their children to campus. They will be able to follow the Creekside curriculum from a distance if they choose.

The following section outlines this for families

Independent Study choice for families if we open campus

Creekside is committed to giving students choice for families that do not feel comfortable sending their child(ren) to campus.

Given the size and limited resources available to Creekside Charter, parents/guardians will need to work hard to structure a students day. Given the shortened campus day our teachers will have time to check in with students once per day for 30 minutes. The purpose of this check in will be for them to go over what was done in class, answer questions about assignments, and check progress. Parents are encouraged to attend these meetings as well as students.

- Families will receive daily lessons to follow. In most cases, these will be a day behind what students in class are following.
- Students will be responsible for the same work that is being done on campus.
- Students will attend a 30 minute daily Zoom meeting.
- Students will follow a curriculum map provided by the teacher.
- Teacher aides may support online learning groups for students

Please see student and parent expectations in our campus closed independent study section for more information.

Returning To Campus

If a family determines it is safe to have their child return to campus they may do so at the beginning of the next learning period.

Home Study Option

Families may choose this option if they feel they are able to meet the requirements listed below

Home School Study Option

Expectations of Students, Parents, and the School

Families will receive a home school handbook once selected into this program. Parents should only choose this option if they have the ability and desire to teach their child throughout the course of the year.

If families are selected to participate in the Home School Program, they will be assigned a credentialed home school coordinator.

The following is a brief overview of the expectations.

Creekside Charter

- Provide the academic curriculum, resources, and materials approved by the teacher and consistent with the policies of Creekside Charter School.
- Ensure that every family is provided a state credentialed teacher that is able to work effectively with the parent-teacher and student.
- Work in partnership with the parent to provide assessment, curriculum guidance, enrichment ideas and feedback on student's work.
- Meet with the parent and student once a week, but no less than once a learning period.
- In cooperation with the parent, develop a personalized learning plan consistent with that of Creekside Charter.
- Ensure that each family is aware of the school's opportunities and expectations.
- Provide needed support for students with an IEP /504 or English Language Learners.
- Help assess student-learning styles and choose curriculum and assignments that are appropriate.
- Oversee academic, physical, and extra-curricular education of the student.
- Oversee work being assigned by the parent during the learning period.
- Suggest reinforcement of content when needed or requested.
- Requisition textbooks, materials, and other resources.
- Answer instructional and school related questions.
- Provide appropriate logs/paperwork required by the program.
- Manage ongoing assessment and evaluation.
- Be available between meetings to answer questions.
- Maintain records of completion for each required subject.
- Request and save representative samples of work.

Parent Expectations

- Participate with the teacher to prepare the educational plan.
- Prepare a study schedule.
- Establish and provide an atmosphere conducive to study –free from distractions of noise, TV, etc.
- Supervise the student to make sure he/she puts forth maximum effort.
- Notify the teacher in advance if a meeting needs to be cancelled/rescheduled.
- Document educational activities on a daily basis thru SchoolPathways.
- Participate in student assessment of learning and skills mastery.
- Provide daily instruction and support for the student.
- Participate in an initial meeting with the teacher for orientation to the program, completion of required documents, and review of expectations for each party to the agreement.
- Per the Master Agreement, the parent must meet with the teacher a minimum of every 20 school days, but preferably once per week.. Appointments cannot be missed unless it is an emergency. Daily assignments must be completed, graded, and turned in on time.
- Parents agree that students are expected to participate in all state testing.
- Is liable for the cost of replacement or repair for lost, damaged or destroyed books and other school property checked out to students excluding normal wear and tear.
- Will daily evaluate all student work for each Learning Period and provide for the teacher at appointments.

What Does the School Expect of My Child?

- Focus attention on learning during “school time.”
- Aim for the highest standards in quality of work.
- Take responsibility for personal learning.
- Cooperate with the parent and the teacher to the best of their ability.
- Participation in state mandated testing (if available).

Opting Out of the Home Study Program Once School Begins

Creekside Charter will be supporting home study students with the purchase of their curriculum and paying for a credentialed teacher. Families should choose this option and do so for the year. If parents believe their child's educational/ social/emotional needs are not being met, they may petition the Executive Director to rejoin their class at the semester.

Creekside believes in the importance of social connection and encourages homeschool parents to find appropriate venues for students to meet with other

kids. Homeschool students will not be invited to campus during the school year unless it is to meet with their homeschool coordinator on a one on one basis.

Miscellaneous

Supporting New Families

Creekside believes in all families feeling connected on campus. During a pandemic, new families may have a harder time connecting with others. In conjunction with the PTO, Creekside will sponsor a family mentor program to support the social connection of new families into our community. Additionally, teachers and administration will check in with new students to make sure they are feeling connected socially with other students.

Social Emotional Learning

As in year's past, Creekside will continue to follow the [Neuva Institute for Social Emotional Learning](#). If on campus, if safe to do so, we will work to have buddies in a social distanced environment. If not, we will create virtual spaces for buddies to meet. Emphasis on the social and emotional needs of our students will be extremely important as we go through the year.

Mental Health Services

Creekside is working with [Sierra Community House](#) to provide resources for students that are struggling during this pandemic.

Teachers will be doing social emotional check ins with students and concerns will be brought to the attention of parents and/ or the the Executive Director

Conclusions

Please acknowledge that the Covid-19 pandemic is a rapidly-changing situation. We, as a school community, will need to be flexible and patient with the situation, our staff and families, but we will be putting the health of our community as our top priority.

How Revisions to this Plan will be Communicated

This document will be available on our website and items that change after initial Board approval on August 12th will be date stamped. The Executive Director will also provide a link to the plan in his weekly "chat" updates to parents.

Any feedback/questions about this plan may be presented to Jeff Kraunz, Executive Director at jkraunz@creeksidesquaw.org.